



Anthony Roberts Cascade Blues Association CD Fund Budget Guidelines

Steps to Create Your Budget

- Determine Your Overall Budget: Before listing expenses, decide how much you can realistically spend.
- List All Categories: Create a detailed list of all potential expenses.
- Research Costs: Research costs for each item to estimate expenses.
- Add a Buffer: It's wise to add a buffer to your budget to account for unexpected expenses.
- Track Expenses Diligently: Keep records of all real costs and update your budget frequently.
- Review and Adjust: Compare actual spending against your plan regularly. Be prepared to cut costs or reallocate funds if you go over budget.
- Get Stakeholder Input: Discuss the budget with band members or mentors to get their input and approval.

Costs you'll need to determine in order to complete the grant budget form:

- External Hard Drive
- CD Artwork or Photography
- Mixing
- Mastering
- Studio Fees Core Tracking ie: 5 days/40 hours of core tracking @ \$__ per day/\$__ per hour engineer included
- Studio Fees Secondary Tracking 5 days/40 hours of secondary tracking @ \$__ per day/\$__ per hour engineer included
- Studio Musician Fees
- Physical CD's 100 units
- Marketing and Promotion (e.g., playlist pitching, ad campaigns)
- DistroKid Streaming Distribution
- One year licensing per cover song @\$15 annually through DistroKid

Additional expenses you may choose to consider:

- Arranging and pre-production with producers/engineers
- Producer fees
- Instrument and equipment rentals or purchases
- Vocalists (background vocals)
- Merchandise creation and sales
- Website and online presence